

<b>TECHNOLOGY STANDARDS FOR INSTRUCTIONAL PERSONNEL</b> <b>HENRICO COUNTY PUBLIC SCHOOLS</b> <b>PROFICIENCY CERTIFICATION FORM</b>
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Name: \_\_\_\_\_ Location: \_\_\_\_\_

Each instructional staff member is responsible for maintaining an accurate record of proficiency documentation. Your completed proficiency Certification Form will be submitted by your principal to the Department of Staff Development.

- ITRT (Instructional Technology Resource Teacher)    ▪ L (Librarian)    ▪ IS (Immediate Supervisor)

TASK NUMBER	AUTHORIZED VERIFIER	VERIFICATION SIGNATURE	DATE
T – 1	ITRT    IS		
T – 2	ITRT    IS		
T – 3	ITRT    IS		
T – 4	ITRT   L   IS		
T – 5	ITRT   L   IS		
T – 6	ITRT   L   IS		
T – 7	ITRT   L   IS		
T – 8	ITRT   L   IS		
T – 9	ITRT   L   IS		
T – 10	ITRT   L   IS		
T – 11	ITRT    IS		
T – 12	ITRT   L   IS		

Principal Signature: \_\_\_\_\_ Date: \_\_\_\_\_